

# **BARBARA J. HART JUSTICE CENTER – A PROJECT OF WOMEN’S RESOURCE CENTER**

## **JOB NOTICE**

### **Legal Director, Barbara J. Hart Justice Center**

- **Description of the Position:** The Women’s Resource Center is seeking Legal Director (LD) to manage the civil legal representation component of the Barbara J. Hart Justice Center as well as the grants, reporting and overall operation of the Center. LD coordinates and supervises WRC’s civil legal representation for victims of domestic violence and/or sexual violence in Lackawanna and Susquehanna Counties in accordance with philosophy and mission of WRC and in full compliance with all funding sources. Establishes an atmosphere of equality and respect among staff and participants reflective of WRC philosophy. Responsible to assure provision of civil legal representation which is client-centered including the provision of legal information, consultation and representation for participants. Supervise the project’s staff attorney(s), legal assistants and law student interns. Partner with domestic violence and sexual assault advocates to address the comprehensive needs of survivors of intimate partner violence. Work collaboratively with agency leaders to plan and conduct outreach, training, and systems advocacy efforts for the improvement of the legal, housing, and economic system’s response to violence against women and all forms of intimate partner violence.

**Education:** Law degree from an accredited law school and license to practice law in Pennsylvania or the ability to obtain licensure within six months of hire.

**Experience:** At least 5 years supervisory experience in a family law firm, public interest legal organization, legal services organization, or equivalent. Experience in the practice of family law along with familiarity with the court system. Woman-centered advocacy experience with victims of domestic violence and sexual assault.

#### **Other Qualifications:**

- Demonstrated commitment to ending violence against women and all forms of intimate partner violence.
- Advocacy experience with victims of domestic violence and sexual assault.
- Demonstrated substantive and special knowledge and experience in addressing violence against women and other forms of intimate partner violence.
- Five years supervisory and management experience.
- Five years trial experience.
- Knowledge of laws applicable to domestic violence, sexual assault and stalking victims.
- Knowledge of best practices as it relates to legal services for victims of domestic violence and sexual assault.
- Ability to write grant proposals and oversee reporting requirements.
- Ability to partner with domestic violence and sexual assault advocates to address the comprehensive needs of survivors of intimate partner violence.

**Submit resume and cover letter to Women’s Resource Center, Executive Director, WRC, P.O. Box 975, Scranton, Pennsylvania 18501 or email to [PegR@wrcnepa.org](mailto:PegR@wrcnepa.org) .**

Competitive salary and benefit package.

WRC is an equal opportunity employer.